



BINSTED C of E PRIMARY SCHOOL

FOBS Meeting
19.30hrs Tuesday 5 May 2022
The Hanger Pub, Oakhanger

MINUTES

1. Welcome and any apologies

Attending: Alix Arrowsmith (AA), Michelle Stephens (MS), Anna Bond (AB), Venetia Ellvers (VE), Kerry Wilson (KW)

Apologies: Sharron Moreton (SM), Sam Cooke (SC), Jo Dorans (JD), Emma Winhall (EW), Aimee Macleod (AM), Rav Garrett (RG), Henrietta Barnard (HB), Lucy Ambache (LA), Mary Pedder (MP)

2. Actions from last meeting - 18.01.22/ Spring Term Events

Thank yous:

- Constitution now written up - thank you Michelle
- To Rav & Venetia for representing FOBS at Parish Council meeting - see feedback suggestions below..
- To Aimee, Henrietta, Kerry & Tammy for a brilliant Easter Egg Hunt - well organised and fun for all the kids.
- To Sam & Michelle for running the cake sale.

Suggestions to SM: To do more inter-house days & challenges as kids through the school love to do them. SM says that they are planning to do one every term.

Ongoing Actions:

AB to look at alternative Christmas Card companies that offer more gifts. We would like to get this all wrapped up by October Half Term.

Suggestion: That we produce one generic Christmas Card to sell in church/ wickham/ pub. SM says it's a good idea & happy to support this.

MS to look at ceramics companies that offer workshops or hampers for kids to produce gifts - not necessarily for Christmas, but perhaps mothers day?

Feedback from Parish Council Meeting

- VE said that it was a good community event to be part of, but FOBS/ Binsted School needs a bigger marketing presence for all of the external events that we do.
- Technical presentations (PowerPoint) don't work as too small, need a large pull up banner to have next to stalls & physical presentation boards with posters & pictures.
- *SM suggests that our marketing to the outside world should represent how the "school's staff and parents work together in the best interests and for the benefit of our children and their families".*
- *SM tries to form better relationships with the whole catchment area & their councils as there potential funding in all of these areas. She has found Kingsley particularly difficult to get on board. Will try again and also with Oakhanger.*

Action (open to all): Need volunteers to keep a look out for other council's funding opportunities & to produce/ provide better marketing for external events.

3. Financial reports & feedback from EW

- As of yesterday the balance in the bank account stands around £4390.
- This includes a recent gift aid claim for the Reading Challenge of £160.00. We are due a rather large gift aid amount from December but for some odd reason have not been paid this as yet, the amount due is in slight excess of £1000.00. I am on the case and will be chasing HMRC next week.
- As you are probably all aware the Reading Challenge was a huge success and we raised a staggering £1137 (£977 raised and £160 gift aid). The financial outlay for this was minimal, under £50.00, definitely a good idea.
- We made £167.52 from our cake sale back in February too! This is another example of a free/minimal cost idea that really benefits FOBS.
- Update on the new bank account application, it is in hand, there is a backlog and as of 3rd April they are processing our application and it could take up to 8 weeks. So fingers crossed!
- Binsted Parish Council very kindly donated £100 to us back in early February, we also had receipt/donation back on 12th January of £221.52 from 'Wise SFProject-7352' if any one can shed any light onto whom this might be I'd be really grateful?
- We are also receiving monies through Easy fundraising and Amazon, every penny counts! **Action: EW to provide MS with ongoing reports of how much these companies pay to us to go onto social media & Whatsapps.**

- We gave the school £4000 towards new reading books at the beginning of February and I'm sure most of us can agree it's been lovely seeing the children come home with these.

4. Summer Term Events - ideas, dates, roles & actions

Working Party:

- Saturday 21st May, from 9am to focus on tidying & repairing the general outside areas. Hand tools & hedge trimmers will probably be needed.
- **Action: Would probably be a good idea to book some tip slots.**
- If time, we should try to finish sorting the FOBS cupboard at the same time & possibly look for alternative storage.
- VE suggested that there might be a contact in Binsted who owns a shed production company - **Action: VE to try to find contact & ask how to get help from him.**
- VE also suggested that the raised beds needed a little work and some new compost. Agreed that FOBS could pay for these materials. **Action: VE to let us know what needs doing & how much it will cost.**

Jubilee Tea Party:

School to lead on children's entertainment & decoration:

- Each class to cover a different era of the Queen's Reign (Silver Birch -50/60s, Beech - 70/80s, Rowans -1990s, Oaks -2000s). They will use news events as the 'hook' plus music, art, clothes etc. Each class to prepare a dance and song form their chosen era which will hopefully be performed outside. **Action: KW to double check possibility of providing staging, but can't promise as very busy week for Chris.**
- Children to wear red, white and blue or party clothes
- Hall to be a museum - Jill to ask parents if they are happy to lend us items covering the Diamond Jubilee timeline
- Mr J will organise traditional games for the field/ Tug of war (*Binsted Village has a tug of war rope that can be borrowed*), egg and spoon etc.
- **KW to provide Bouncy Castle - Action: Need helpers to set up & take down and will need adult supervision throughout**
- Y6 to be the hosts for our visitors plus serve snacks & possibly prepare a short presentation about the Diamond Jubilee
- School can provide 20 adult sized chairs, 6 trestle tables & lunch tables for kids to sit at. **AA to check with Jill/ Rachel about RSVPs and possibly borrow more chairs from the Wickham if needed.**
- *iRock not available, but the school has a new inhouse PA system that might be suitable. Action: AA to look at the PA system to see if it is suitable for use.*

FOBS to cover:

- Food & Drink (Cheese & Jam Sandwiches, Cakes (donations needed), Tea, Coffee, Juice).

- Tables - borrowing 11 from Wickham. **Action: Need volunteers to help with bringing them over & returning (trailer or large car boot)**
- Table cloths - could use Binsted Fete ones?
- Cake stands/ plates TBC
- Tea & Juice Cups borrowed from School. **AA** - to check we have enough depending on RSVPs.
- Flower jars/ glass milk bottles on the tables. **Action: Need volunteer to provide & produce flower table decorations.**
- **AA** to provide large urn, extension leads, to check FOBS Tea & Coffee Bag.
- To borrow from Binsted Fete: Table cloths, plastic, reusable sandwich platters & cake boxes, bunting.
- Donation buckets to be put out, but no other fundraising should be run.

Action: AM - Can we ask Milk Club to bring their old fashioned milk float & provide milk/ milk bottles?

SM liked the idea of having background music playlist of number 1st from 2nd June from each year from 1952 up to present day. AA to put a playlist together if it is possible to play through the PA system.

Do we want to ask parents/ members of the community to bring vintage cars to display in the car park?

Things to consider:

- Invitations - **AA** to liaise with Jill about who is on the list - can we widen it to Oakhanger/ Kingsley Centre?
- Wet weather contingency plan (Hall for Entertainment, Tea Parties in Classrooms?) - **AA** to ask about Wickham (don't want to pay)?
- Newspaper coverage - **Action: Volunteer needed to contact Alton Herald to see if they will cover it (alton.herald@tindlenews.co.uk)**
- Photos - **Action: MS to put a post out on FB group to see if any parent might be interested**
- *Other media: LA - would Radio Solent be interested in doing a community piece on the event?*
- Parish Council Medals - **AA** to ask Alison Melvin if she would be able to present each class with their medals?

Binsted Fete - 2nd July - Plant Stall/ Ice Lolly Stall

- **Action: Volunteers needed to organise.**

Leavers Hoodies - JD has it all in hand.

New Parents Evening & Moving Up Afternoons -

There are currently 11 new Yr Rs due to start in September. 6 will be new families (ie with no older siblings)

Moving Up Afternoons:

- Tuesday 21st June, 1.30-3.30pm: FOBS to host tea & biscuits in hall for new Year R parents, but invite all parents along to help welcome.
- Thursday 30th June, 1.30-3.30pm
- Tuesday 5th July (was Thursday 23rd June) 09.00-12.00. Possibly ask a parent of a new Yr R with older siblings to organise a post school get together at the Rec?

New Parents Evening:

- Thursday 3th June, 18.30-20.00: **AA** happy to attend. **KW** will already be there as a new Yr R parent. **Action: Can anyone else attend?**
- FOBS should just give a round up of what FOBS is about and get their email addresses for correspondence. Perhaps **KW** can start the WhatsApp group?

SM will ensure that school makes the communication to new parents about these dates really clear - assume they don't know anything!

Sports Day (6 July/ 8 July/ 12 July) - FOBS happy to do tea, coffee & ice creams/ lollies

Action: Volunteers to set up & sell

Summer Disco **Action: SC to get in touch with DJ Darren to see when/ if he has availability & what the cost would be.** - Tuesday 4th July would work for the school.

SM says that we can use Oaks Class & Outside Area for refreshments rather than Rowans.

Year Group Fundraisers - will revisit to start in September. Need to pre-plan with new Year 6s to get theirs organised for 1st half term back after summer. **AA to talk to Lizzie about this (she won't forget!) and put it out on WhatsApp next half term.**

5. Alternative fundraising ideas - ongoing
6. Communication check in - ongoing
7. Sharron's Wish List

When Gift Aid money comes in, needs around £2k to cover shortfall for PGL trip (more families in need, less outside funding/ grants).

Sharron will put a list together for other bits for the school.

AA to put together a thank you card/ letter for our donors & parents this year with a round up of fundraising, activities & projects that we have completed this year.