



BINSTED C of E PRIMARY SCHOOL

FOBS Meeting
19.30hrs Tuesday 18 January 2022
Zoom

MINUTES

1. Welcome and any apologies

Attending: Alix Arrowsmith (AA), Michelle Stephens (MS), Henrietta Barnard (HB), Aimee Macleod (AM), Rav Garrett (RG), Sharron Morton (SM), Lucy Ambache (LA), Anna Bond (AB), Venetia Ellvers (VE), Emma Winhall (EW), Sam Cooke (SC), Kerry Wilson (KW), Julia Warsap (JW)

Apologies: Mary Pedder, Jo Dorans

2. Actions from last meeting - SGM 17.11.21

Charity Commission Trustee List – all updated.

Old constitution write up to be finalised (**MS**).

Bank Account – change from NHBC to Co-Op approved. Application in progress – to happen asap (**EW, AA**)

Uniformerly – still an option to help parents sell or pass on second hand uniform, fancy dress costumes, Christmas jumpers & good quality children's clothes. (**AA to hand bags of uniform to MP. MP & RG to work out how to use it and promote to parents**)

Facebook – MS is doing good job with this.

3. Financial reports & feedback from Christmas Events

[Christmas Cards](#)

Final payment amount TBC (**EW**)

October was a good time to get it finished as it took a big job off the list pre-Christmas and families could get their orders early.

Look for alternative companies that could offer:

- Possibly digital cards – is there a company that offers this option & would it make money?
- More giftable ideas wanted – tea towels, decorations, non-sticky gift tags, ceramics*.

* Suggestion of holding a kids ceramic workshop (at Christmas or other time of the year?) – local company Dolly Pots offer DIY baskets that can be personalised (**Volunteer needed to look into this further**).

Santa's Grotto

Final profit amount TBC (**EW**)

Approximately 65 children came through – both pre-paid and on the day. Seemed to be a good mixture of school families and a wider audience. **MS** had done a good job of posting on Facebook to local communities as well as the school ones.

All would be keen to do at next years event in same location.

Feedback:

- Was quite noisy in grotto – parents couldn't hear what their children were saying. Next year, have waiting area on the choir pews on the other side to the grotto.
- Size and type of gift (book, decoration & sweets) was appropriate and well received.

Christmas Shop

Final profit amount TBC (**EW**)

131 gifts pre-paid for plus extras on the day. **SC** felt that it was a pretty easy event to run, although quite hectic at last minute to wrap gifts. Made easier by a great team! Donations were good quality and a good idea as well as buying in – not too big an outlay. If gifts are seen early, then good, but not necessary to buy too early (storage!).

All would be keen to repeat next year.

Christmas Raffle

Final profit amount TBC (**EW**)

135 tickets pre-bought plus a few extra on the day. Great prizes and happy winners!

Feedback:

- Some people (extended families etc) still didn't know it was going on – look at how we advertise, ensure parents are spreading the word. We are aware that there is A LOT of information going out at that time – try not to overwhelm.
- Get add in Parish Mag early.
- Price point in relation to the prizes was good, but need to offer a lower priced raffle at another time in the year.

FOBS also paid for school Christmas party snacks – chocolate, drinks and crackers for the Christmas Lunch.

AM asked whether FOBS or school ran a Christmas Appeal for other charities as good to give the children a wider perspective on the needs of others. **SM** spoke about previously doing the Samaritans Purse shoe boxes, but would be happy to look at alternatives for next year.

4. Spring Term Events - ideas, dates, roles & actions

AA has put together a Google Sheet with FOBS events for 2022 – will share when meeting notes go out. For whole committee to look at and edit as necessary.

Cake Sale – Friday 11 February (**AA, SC, MS** to lead)

Children's Sponsored Read – to connect the buying of the new phonics books & world book day. **AA** & **SM** to meet to discuss and get a date in the diary and ideas of challenges. **AM** to help.

Year Group Fundraisers – **VE** to find list of fundraising ideas. Possibly the class WhatsApp reps organise for their own year groups, supported by the parents in that year. Very aware of not making more work for the teachers. Should the profits be split between FOBS and a charity decided by the children?

Easter Funday – separate conversations needed to see whether this is logistically possible. (**ALL**)

Easter Egg Hunt at school – further discussions needed (**ALL**)

Queens Jubilee Tea Party – Friday 27 May 2022 in the playground for children, parents, community etc (**AA, SM, Tammy Yates – anu other volunteer to help organise & run this?**)

End of Year Disco – further discussions needed (**ALL**)

5. FOBS Newsletter/ FaceBook Page/ Website - ideas, dates, roles & actions

We are unsure whether we reach everyone - how can we reach more as it seems different people rely on different mediums?

AA to share first draft of the newsletter in its current form.

KW to find her questionnaire – to do in playground & possibly share out via Mail Chimp Survey. Needs to be short & to the point.

6. Donations, Gift Aid, available funds & 'Fun for All' Fund

'Fun for All' Fund was set up as had donors wanting to make specific payments. We are going to use these donations and any gift aid we receive help the families Sharron has already identified.

Current FFAF amount TBC (**EW**)

HSBC Current account currently holds just under £7,000

7. Sharron's Wish List

KS2 Phonics Books - £4,000 voted for and agreed on.

SM to email request. **EW** to issue cheque.

8. AOB

Date of next meeting.....